Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972

Madison, WI 53707-7972 Telephone: (608) 266-3332 Fax: (608) 266-0766

Email: DWDDET@dwd.wisconsin.gov



Scott Walker, Governor Reginald J. Newson, Secretary Lisa Boyd, Division Administrator

April 12, 2013

TO: State Sheet Metal Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards

608-266-2491; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Sheet Metal Apprenticeship Advisory Committee Meeting

DATE: Thursday, April 25, 2013

TIME: 10:00 A.M.

PLACE: MATC Center for Energy Conservation and Advanced Manufacturing

Oak Creek Campus, ROOM E114a

6665 South Howell Avenue Oak Creek, WI 53154-1107

Directions and Map: http://www.matc.edu/ecam/

TENTATIVE AGENDA

- 1. Call to order (open meeting).
- 2. Roll call/confirm member contact information (sign-in sheet).
- 3. Approve Minutes of November 1, 2012, Sheet Metal Apprenticeship Advisory committee meeting.
- 4. Old Business
 - a) SAGE Update
 - b) Toolbox Talks
 - c) Merging Local Committees
 - d) Other
- 5. New Business
- 6. WTCS Update
- 7. Review Sheet Metal Program Participants, current and historical
- 8. Confirm next Sheet Metal Apprenticeship Advisory committee Meeting date/location
- 9. Adjourn